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# **Board of Education**

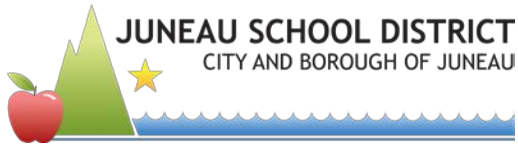
## **Work Session: Budget**

Tuesday  
**January 27, 2015**

**Phyllis Carlson**  
**President, Board of Education**

**Dr. Mark Miller**  
**Superintendent of Schools**

*In Juneau we are all partners in providing each student with the skills, knowledge, and attitudes to be a contributing citizen in a changing world.*



## Board of Education

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Andi Story, Vice President

Lisa Worl, Clerk

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**CITY AND BOROUGH OF JUNEAU BOARD OF EDUCATION**

January 27, 2015

**WORK SESSION 6-8 PM**

Topic: Budget

Library, Thunder Mountain High School

**AGENDA**

Outcome: To facilitate a budget reduction conversation and present staff's preliminary budget

<b>Time</b>	<b>Event</b>	<b>Outcome</b>	<b>Facilitator</b>
6:00-6:05 pm	Agenda Review	Understand and approve outcomes	Mark
6:05-6:10 pm	Review of budget calendar	Reminder of how we got here, where we are, and where we're going.	Mark
6:10-6:20 pm	Update and review of super site council meeting	Review stakeholder ideas and opinions	Mark and David
6:20-6:30pm	BOE Indicators of Success	Understand budgeting priorities	Mark
6:30-6:40 pm	FY 13, 14,15 budget changes	Understand prior cuts	David
6:40-6:50pm	FY 16 Budget Parameters	Look at revenue streams and expenditures. Explain the four budget scenarios that are going to be presented.	Mark and David
6:50-7:50 pm	Review and discussion of preliminary budget proposal	Facilitate and record discussion and budget input ideas	Mark and David
7:50-8:00 pm	Next steps, next meetings	Closure	Mark

# JUNEAU SCHOOL DISTRICT Full packet #4

## BUDGET PREPARATION CALENDAR - FY 2016

### SCHOOL BOARD DATES

#### 2014

When	What	Who/Lead
October 21	School Board Workshop – Discuss Budget Development Schedule	Mark Miller David Means
November 18	School Board Meeting – Adopt Budget Development Calendar	Mark Miller David Means
December 2 6:00 – 8:00 TMHS Library	Public Meeting --Review mission, goals, strategic plan, student achievement --Present budget calendar schedule --Present Big Picture Budget --Review FY 2014 FY 2015 Budget: reductions, increases --Solicit Ideas to Balance Budget	Mark Miller David Means
December	Prepare legislative talking points – Capital Needs	Mark Miller David Means Kristin Bartlett
December 15	<i>Governor Releases Governor's Proposed State Budget</i>	

#### 2015

When	What	Who/Lead
January 5	Distribute information to principals to meet with their site councils on the FY 16 Budget, and to solicit budget input	David Means
January 15 6:00 PM TMHS Auditorium	Combined Site Council meeting with break out into elementary, middle school and high school groups	Principals
January 27 6:00 PM TMHS Library	School Board Work Session (Topic Budget) --Present preliminary FY 2016 budget --Budget message	Mark Miller David Means
February 3 6:00 PM JDHS Library	Public Forum on Budget --Including Principals report from their site councils --Including public input	Mark Miller David Means
February 9 6:00 PM TMHS Library	Public Forum on Budget --Including Principals report from their site councils --Including public input	Mark Miller David Means
February 17 6:00 PM JDHS Library	School Board Work Session (Topic Budget) --Short staff report --Board members provide their recommendations	Mark Miller David Means
March 2	Joint meeting CBJ Assembly	School Board
March 10 6:00 PM	School Board Meeting --Present proposed FY 2016 budget – First Reading	Mark Miller David Means
March 24 6:00 PM	Special School Board Meeting --Board adopt FY 2016 budget – Final Reading	Mark Miller David Means
March 31	<b><i>Budget Due at CBJ</i></b>	David Means
April 8 5:30 PM	Probable date of CBJ Finance Committee Meeting --District formally present budget Assembly	Board President Mark Miller David Means

<b>When</b>	<b>What</b>	<b>Who/Lead</b>
April 19	<i>Legislature Adjourns</i>	
April 21	Special Board Meeting --Staff present recommended budget changes, if any	Mark Miller David Means
April 23	Special Board Meeting, if needed --Board approve final adopted budget	School Board
April 27	CBJ Assembly Meeting --Determine funding to District's operating fund	CBJ Assembly
May 18	CBJ Assembly Meeting --Approve district budget through ordinance	CBJ Assembly
June	Submit Operating Fund budget to Alaska Department of Education & Early Development	David Means

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**Date: 1/15/2015**

Elementary Site Ideas							Full packet #6
Notes							
Offer Early Retirement package							
Reduce elem coaches by 50% (2x)							
Print fewer documents, more electronic communications							
Eliminate AVID							
Don't increase PTR (4x)							
Utilize more local professional development							
Value of instructional coaches (3x)							
Use school district folks for profess dev							
Reduce/ cut Primary testing program							
Reduce Pre-printed student workbooks							
Utilize more bring your device technology							
Develop/strengthen public/private partnerships							
Find Quality on-line enrichment within EL							
Reinstate teacher mentor program							
Need better understand curriculum materials renewal process							
Eliminate AVID							
Eliminate MAPS testing							
If PTR increase, bring in paras							
Reconfigure grade level structure: eliminate middle school(s)							
Reconfigure grade level structure: PK-2; 3 - 5 or 6							
Look at boundaries to reduce student transportation							
Expand YDHS into middle school ages							
Move CHOICE to YDHS							
Lobby CBJ to fund at the cap							
Seek more grant money							
Lobby CBJ to reinstate activity funds							
Look at a solution that will work for multiple years							
Intensify energy savings program							





Full packet #9

Scenario	1	2	3	4	Implications
<b>Revenue</b>					
CBJ Funding	515,700	259,700	259,700	0	
CBJ Activities Funding	392,500	392,500	0	0	
State Grants	0	-1,112,743	-1,112,743	-1,112,743	
Fund Balance Estimate	21,676	21,676	35,675	35,675	
<i>Revenue Increases (Decreases)</i>	929,876	-438,867	-817,368	-1,077,068	
<b>Expenditures</b>					
Tighten teacher discretionary budget	20,000	20,000	20,000	20,000	
Reduce 4 instructional coaches	410,424	410,424	410,424	410,424	Title 1 grant will pay for one coach for total of 3 coaches to be shared
Move MAPS to grant funding	56,278	56,278	56,278	56,278	
Revise assumptions for negotiations	249,750	249,750	249,750	249,750	
Revise heating oil per gallon price	111,000	111,000	111,000	111,000	Estimate is now \$3.20 per gallon on average; what if price jumps back up
Reduce supplies, materials & media	120,000	120,000	120,000	120,000	CTE: \$17K; sped \$33K; tech \$40K; maint. \$30K
Cut district-wide budget	100,000	100,000	100,000	100,000	HomeBRIDGE \$19K; Montessori \$51K (.50 FTE); tech \$10K; Supt \$20K
Postpone social studies curriculum	240,000	240,000	240,000	240,000	
Reduce (Increase) JCCS allocation	-11,284	18,666	18,666	24,347	
Institute high school activities fee	0	0	0	0	Estimated revenue: \$200,000; Will have to tighten budget as well
Reduce financial support for high school activities		293,500	293,500	293,500	Reduce the number of activities
Cut district level budget, second time		186,600	186,600	186,600	HR: \$15K; Communications \$10K; PD \$93K; Equity Training \$17K Copier paper \$20K; Replacement Curriculum \$21K; Sec Math \$10K
Change teacher allocation in Gr 3 - 5 by 1.00		153,906	153,906	153,906	1.00 FTE classroom teacher; plus .50 FTE elementary specialist
Change teacher allocation in Gr 6 - 8 by 1.00		256,512	256,512	256,512	2.50 FTE classroom teachers
Change teacher allocation in Gr 9 - 12 by 1.00		266,776	266,776	266,776	2.60 FTE classroom teachers
Reduce school budgets by 10%		64,216	64,216	64,216	
Reduce support staff (1.00 FTE)		66,209	66,209	66,209	
Eliminate high school intramurals		29,699	29,699	29,699	
Eliminate drug testing		21,375	21,375	21,375	
Cut district level budget, third time			100,000	100,000	Not figured out yet by cabinet
Reduce financial support for high school activities, again			200,000	200,000	Fewer activities for next year
Eliminate financial support for elem student activities			30,000	30,000	Cut financial support at \$5,000 each elementary school
Eliminate middle school activity financial support			15,000	15,000	No middle school activities
Eliminate middle school activity stipends for coaches			33,501	33,501	No middle school activities
Change teacher allocation in Gr K - 2 by 1.00				307,818	3.00 FTE classroom teachers
<i>Expenditure Reductions</i>	1,296,168	2,664,911	3,043,412	3,356,911	
<b>Total Changes</b>	2,226,044	2,226,044	2,226,044	2,279,843	
<b>Amount to Reduce</b>	2,226,044	2,226,044	2,226,044	2,226,044	

Juneau School District  
Preliminary Operating Fund Budget  
FY 2016

Printed 1/26/2015

**Full packet #10**

	FY 2016 Operating Fund Budget
<b>ESTIMATED REVENUES</b>	\$ 63,458,606
<b>PLANNED EXPENDITURES</b>	<u>63,949,258</u>
<i>Revenues over (under) Expenditures</i>	(490,652)
<b>OTHER RESOURCES--</b>	
FY 2015 Anticipated Ending Fund Balance	990,652
Less Targeted Ending Fund Balance	<u>(500,000)</u>
<i>Available Fund Balance Carryover</i>	<u>490,652</u>
<b><i>Budget Deficit</i></b>	<u><u>\$ (0)</u></u>

**Juneau School District**  
 FY 2016 Preliminary Budget

**Full packet #11**

	<b>Operating Fund</b>	<b>Spec Rev Funds</b>	<b>Activity Fund</b>	<b>Other Funds</b>	<i>Page Ref.</i>
<b>REVENUES</b>					
Foundation Program--State	38,097,006				7
CBJ General Fund Appropriation	24,786,600	205,000	565,000		8
CBJ Restricted Fund Appropriation				0	
State Aid to Districts	0				
Other Revenues to Operating Fund	575,000				6
Payments to Retirement Systems by State	0				
Revenues to Other Funds		6,307,127	200,000	5,470,392	
<b>OTHER FINANCIAL SOURCES</b>					
Available Fund Balances	990,652	767,729	0	544,757	9
Transfers		80,000	0		48
<i>Total Sources</i>	<u>64,449,258</u>	<u>7,359,856</u>	<u>765,000</u>	<u>6,015,149</u>	
FY 2015 Comparison	65,788,019				
<b>EXPENDITURES</b>					
<b>Mandatory Expenses</b>					
Insurance: Property, Liability, etc.	666,621			0	10
Unemployment Insurance	63,600			0	11
Certificated Payment for Leave	25,414			0	12
Recovery of Indirect Costs	-282,000			0	13
Utilities	1,908,500			0	14
Payments to Retirement Systems by State	0			0	
<i>Total Mandatory Programs</i>	<u>2,382,135</u>			<u>0</u>	
<b>Allocation to Juneau Community Charter School</b>	<u>1,375,949</u>			<u>0</u>	17
<b>Formula Driven Allocations</b>					
Elementary Teachers	10,671,030			0	20
Middle School Teachers	4,873,788			0	20
High School Teachers	7,348,553			0	20
Montessori Teachers	1,051,715			0	20
HomeBRIDGE Teacher	51,306			0	20
Principals & Assistant Principals	2,264,290			0	21
Classified Staffing	3,503,834			0	22
School Non-personnel Budgets	708,529			0	23
<i>Total Formual Driven Allocations</i>	<u>30,473,045</u>			<u>0</u>	
<b>Program Based Allocations</b>					
Special Education	14,411,917			1,599,983	24
English Language Learner	1,056,842			0	26,27
Extended Learning	595,115			0	28
<i>Total Program Driven Allocations</i>	<u>16,063,874</u>	<u>0</u>	<u>0</u>	<u>1,599,983</u>	

**Juneau School District**  
FY 2016 Preliminary Budget

Full packet #12

	Operating Fund	Spec Rev Funds	Activity Fund	Other Funds	Page Ref.
<b>School Based Support Services</b>					
High School Intramurals	0			0	29
Health Services	844,032			0	30
<i>Total School Based</i>	844,032	0	0	0	
<b>Grant Funded Supplemental Instructional Programs</b>					
ConstructionTrades Academy				272,596	31
Carl Perkins				101,936	32
<i>Total Grant Funded Supplemental Instructional Programs</i>		0		374,532	
<b>District Level Staff Services Provided to Schools</b>					
Elementary Art Specialists	102,606			0	33
Elementary Instructional Coaches	205,212			0	34
Cultural Education Paraeducators	265,573			387,723	35
<i>Total Staff Services</i>	573,391	0	0	387,723	
<b>District Level Enrichment Services Provided to Schools</b>					
Instructional Services	458,970			30,000	36
AVID	103,537			0	37
Summer Scholars/Summer School	0			24,784	38
Sea Week	11,000			0	39
VISTA Volunteer for CHOICE	15,000			0	40
College Connection	5,000			0	41
Early Scholars	0			10,000	42
Juneau Youth Court	0			45,129	43
Elders' Honoraria	15,000			0	44
English Language Learner	23,048			23,020	26,27
Extended Learning Support	6,933			0	28
Library Services	17,580			0	45
Next Generation High School Reform	0			0	49
Learn to Swim	47,355			0	50
<i>Total District Level Enrichment Services</i>	703,423	0	0	132,933	
<b>Student Activities</b>					
Student Activities—High School--Administration	389,503			0	46
Student Activities—High School--Program	0		765,000	0	46
Student Activities—High School--Fund Transfers	0			0	46
Student Activities—Middle School	48,501			0	47
Student Activities—Elementary	55,992			0	48
<i>Total Student Activities</i>	493,996	0	765,000	0	

**Juneau School District**  
FY 2016 Preliminary Budget

**Full packet #13**

	Operating Fund	Spec Rev Funds	Activity Fund	Other Funds	Page Ref.
<b>Targeted Assistance Programs</b>					
Homeless Students	0			55,909	51
School Improvement	0			459,975	52
Parent Involvement	0			22,801	53
Pre-School Grant	0			353,059	54
Neglected and Delinquent Students	0			21,933	55
Alternative High School	0			25,000	
L.E.A.P.	0			475,687	56
<i>Total Targeted Assistance Programs</i>	0	0		1,414,364	
<b>Professional Development</b>					
Professional Development	0			200,000	57
Staff Collaboration	5,455			0	58
Equity Training	0			0	59
JSAA Professional Development	56,050			0	60
Highly Qualified	0			2,630	61
Teacher Training	0			247,882	62
Targeted Mini-Grants to Schools	0			18,046	63
State Contracted Travel	0			30,000	64
<i>Total Professional Development</i>	61,505	0		498,558	
<b>Instructional Services</b>					
Curriculum Review and Development	263,474			0	65
Place Based Curriculum Development	92,352			0	66
Assessment & Accountability	432,189			181,783	67,68
Measuring Academic Progress	0			53,000	69
PowerSchool Services	29,687			0	70
Career and Technical Education	158,761			0	72
Instructional Technology	555,398			25,255	73
<i>Total Instructional Services</i>	1,531,861	0		260,038	
<b>Student Services</b>					
Health Services--Support	17,350			0	30
Guidance Support	7,366			0	74
Tobacco, Drug Prevention & Intervention Ser.	0			0	75
Suicide Prevention	0			27,652	
Emergency Preparedness	0			0	76
<i>Total Student Services</i>	24,716	0		27,652	

**Juneau School District**  
 FY 2016 Preliminary Budget

**Full packet #14**

	<b>Operating Fund</b>	<b>Spec Rev Funds</b>	<b>Activity Fund</b>	<b>Other Funds</b>	<i>Page Ref.</i>
<b>Administration</b>					
Board of Education	76,645			0	77
Office of Superintendent	361,915			0	78
Communications	199,504			0	79
Administrative Services and Fiscal Services	1,361,071			0	80
Human Resources	772,312			0	81,82
Grants Administration	4,458			364,791	83
<i>Total Administration</i>	<u>2,775,905</u>	0		<u>364,791</u>	
<b>Facility &amp; Informational Technology</b>					
Maintenance	1,889,414			0	84
Custodial Services	3,055,109			0	85
Auditorium	85,212			0	86
Property Rentals	40,000			0	87
Safety and Security Money	0			500,000	
Information Technology	1,675,691			0	88
<i>Total Facility &amp; Information Technology</i>	<u>6,745,426</u>	0		<u>500,000</u>	
<b>Ancillary Services for Students and Community</b>					
Pupil Transportation	-100,000	3,378,000		0	89
Community Schools	0	338,869		0	90,91
Food Service	0	1,579,527		0	92,93
R.A.L.L.Y	0	1,295,205		0	94,95
<i>Total Ancillary Services</i>	<u>-100,000</u>	<u>6,591,601</u>		<u>0</u>	
<b>Capital Budget</b>					
Legislative Grant Carryover: Curriculum Materials Renewal				104,575	
<i>Total Capital Budget</i>				<u>104,575</u>	
<b>Other Grant Funds</b>					
Miscellaneous Local Grants				150,000	
<i>Total Other Programs</i>				<u>150,000</u>	
<i>Total Discretionary Programs</i>	<u>13,654,255</u>	<u>6,591,601</u>	<u>765,000</u>	<u>4,215,166</u>	
<i>Total Expenditures</i>	<u>63,949,258</u>	<u>6,591,601</u>	<u>765,000</u>	<u>5,815,149</u>	
<b>Projected Ending Fund Balance</b>	<u>500,000</u>	<u>768,255</u>	<u>0</u>	<u>200,000</u>	
<b>Undesignated Ending Fund Balance</b>	<u><u>500,000</u></u>				